



**AEC**  
DODGE & RAM OFFICIAL IMPORTER

## Accountant (f/m/d)

AEC is a cooperative partner of Fiat Chrysler Automotive (FCA) and an official importer of DODGE und RAM vehicles into Europe. We are looking for a highly motivated Junior Accountant/Accounting Intern who thrills to grow with the company to join our Munich Office! Reporting to Sr. Manager of Financial Planning & Analysis, the Accountant is responsible for coordinating AR&AP, helping improve accounting processes, and providing analytical support to various projects.

### This will be your tasks at AEC:

#### General Ledger Accounting, Financial Analysis and Reporting

- Bookkeeping: Organize information for the 3<sup>rd</sup> party accountant
- Reporting: Assist with assembling and completing all monthly financial reports
- Analysis: Lead account analysis and reconciliation, including bank, inventory, accruals, prepaids and GL accounts
- Compliance: Lead with completion of reports for external parties
- Problem Solving: Identify, analyze, and solve real time issues
- Budgeting: Assist with the preparation of annual budgets and forecasts as well as budget to actual reviews

#### ERP

- Lead: system implementation and ongoing troubleshooting
- System Review: Maintain accuracy of inventory records including inventory values and quantities

#### Costing

- Maintain/Update: Job costing sheets, CM analysis for each customer

#### Accounts Receivable and Accounts Payable

- A/R: Apply payments to invoices
- A/P: Complete Accounts Payable functions

#### Other

Assist with other duties as assigned by manager

### Do you have what it takes?

- Minimum 3 years bookkeeping experience with preference towards previous employment in start-up/high growth and international organizations
- Undergraduate education: Accounting or Business Administration
- Proficient writing and speaking skills in English and German.
- Strong understanding of accounting principles (German GAAP), laws and regulations
- Strong computer skills (MS Office and Accounting software)
- Team player with excellent people skills
- Highly analytical with a keen attention to detail
- Ability to adapt to and manage changing priorities independently in a fast-paced entrepreneurial environment without missing critical deadlines
- Ability to develop processes and new procedures from scratch to mitigate risk

**What we offer you:**

- At AEC, you will work on a wide variety of tasks in a young, international team
- Flat hierarchies and fast decision-making

**Your application:**

We look forward to receiving your application (cover letter, CV, salary expectations) by e-mail to: [amazing-job@aeceurope.com](mailto:amazing-job@aeceurope.com)

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